

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, November 12, 2019, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

President Jackson called the meeting to order at 6:10 p.m.

1.02 **Roll Call:**

Present:

Rachel Hernandez
Dolores Kinser
Gilberto Mendez
David Snider
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohlleber, Chief Financial Officer
Andrea Baker, Director
Brenda Tijerina, Director
Lisa Bradshaw, Director
Michael Cruz, Public Information Officer
Sherrie Gill, Executive Assistant

Reporter: Suzanne Adams-Ockrassa
Casa Grande Dispatch

Also Present:

See Exhibit 1

Robert Quiñones, Principal
Barbara Wright, Principal

Christopher Laughland, Principal
Celie Downey-Foye, Principal

1.03 Mr. Snider led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Ms. Hernandez moved that:

"The agenda be accepted and adopted, as presented."

Mrs. Kinser seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

3.01 Mrs. Jackson called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Mendez moved that:

"The agenda items marked with an asterisk, be approved and/or ratified."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

*3.02 The minutes of the October 8, 2019 Regular Meeting were approved by the Governing Board.

*3.03 The minutes of the October 8, 2019 Special Meeting and Executive Session were approved by the Governing Board.

*3.04 A copy of the Memorandum of Understanding (MOU) between CGESD and Chicanos Por La Causa, Inc. Early Childhood Development Program was included in the Board's information. The Casa Grande Elementary School District has collaborated with the Chicanos Por La Causa, Inc. to create an MOU to support Migrant and Seasonal Head Start Program ages three years to non-kindergarten eligible five-year-olds. CPLC ECD will ensure all students will enroll at the ECLC and provide transportation to and from the ECLC for students who need special education services in the areas of communication, cognitive, adaptive, and social skills to students with special needs. Board members approved the proposed Memorandum of Understanding with the Chicanos Por La Causa, Inc. Early Childhood Development Program, as presented.

- *3.05 A copy of revised Policy GCO – Evaluation of Professional Staff Members, was presented for a second reading. Board members approved Policy GCO, as proposed.
- *3.06 A copy of revised Policy GCF – Professional Staff Hiring, was presented for a second reading. Board members approved Policy GCF, as proposed.
- *3.07 A copy of revised Policy JFB – Open Enrollment; Regulation JFB-R, was presented for a second reading. Board members approved Policy JFB and Regulation JFB-R, as proposed.
- *3.08 A copy of revised Policy DJE – Bidding/Purchasing Procedures was presented for a first reading. Since it is a first reading, no action is required.
- *3.09 A copy of revised Policy IJJ – Textbook/Supplementary Materials Selection and Adoption was presented for a first reading. Since it is a first reading, no action is required.
- *3.10 Ms. Tijerina reported that a District staff member had requested to change the date of her resignation, and asked Mrs. Jackson to table the resignation of Veronica Teague until the December meeting.

The following certified personnel actions were ratified by the Governing Board:

Request for Release from Certified Personnel Contract: Grace Fleenor, 4th grade, McCartney Ranch, effective October 25, 2019; Emily Gorn, 8th Language Arts, Cactus Middle School, effective November 5, 2019.

Stipends for Gifted and Advanced Leaders of Professional Learning Communities: Teachers who have more than ten students on their caseload with Gifted Individual Learning Plans (GILP) will receive a stipend of \$525, paid through the Gifted grant.

Proposal Regarding Extra-Duty, Extra-Pay Contracts for Coaches of Cheerleaders: Based on student tryouts, required practices/games and grade criteria, etc. Cheer will be recognized as a sport and the individual responsible as a coach. Cheer coaches will be compensated as other coaches for the second and fourth seasons of the school year.

Retirement Notices Effective May 20, 2020: Rebecca Blakely, 2nd Grade, McCartney Ranch.

Stipends for Class Overloads at Villago Middle School and Cactus Middle School: Due to the resignation of Pamela Udelhofen at Villago Middle School, Mina Lorona, has assumed teaching the second hour math class full-time which she

and Ms. Udelhofen co-taught, for an additional 10% in her respective salary for assuming the entire class; Daniel Garcia gave up his plan period during the third hour and will be paid an additional 20% for assuming the third-hour classes; Monica Diaz is assisting by teaching the fourth-hour class for an additional 20% of teacher salary.

Due to the resignation of a language arts teacher at Cactus Middle School, Jen Baron and Sydnie Nagore will be compensated an additional 20% for taking on two additional class periods.

Ratification of Certified Personnel Employment, 2019-20:

Employee	Position	Campus/Dept.
Finucane, Romina	4th Grade	McCartney Ranch
Garcia, Vilma	Kindergarten	Cottonwood
Hylle, Susanne	Sped Resource	Saguaro
McGrew, Gustavo	Art 6-8	CGMS

*3.11 The following classified personnel actions were ratified by the Governing Board:

Administrative Resignation: Kameron Bachert, Assistant Director of the Early Childhood Learning Center, effective May 31, 2020; Roger Lyle, Director of Facilities, effective December 31, 2019.

Restructure Staffing in the Transportation office: The Assistant Director position will change to Training/Referral Coordinator a 12-month position, paid from the classified salary schedule at pay grade 115; the senior relief driver/trainer position will change to Special Needs Coordinator, an 11-month position at pay grade 115; the dispatcher/relief bus driver position will change to lead dispatcher/relief bus driver, an 11-month position at pay grade 114.

Authorization to Increase the Daily Hours for Nutrition Services Office Specialist: The Nutrition Services Office Specialist position will have increased daily hours from 3.5 hours/day to 6.5 hours/day.

Request to Rescind Retirement Notice: Diana Limon, Administrative Assistant, Casa Grande Middle School.

Request for Leave of Absence: Susan Johnson, Bus Driver, Transportation

Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Bachert, Kameron	Assistant Director of ECLC	ECLC	5/31/2020
Brewer, Monica	Educational Specialist-Inclusive	CGMS	11/4/2019
Castillo, Ciara	Educational Assistant/Crossing Guard	Desert Willow	11/6/2019
Cochran, James	Custodian	McCartney Ranch	11/15/2019
Delseno, Jackee	Bus Driver	Transportation	10/25/2019
Lyle, Roger	Director of Facilities	Facilities	12/31/2019
Pode, Linda	Bus Driver	Transportation	1/4/2020
Rojas, Joseph	Custodian - PM	CGMS	10/10/2019
Romero, Anita	Educational Specialist - KinderPlus	McCartney Ranch	10/25/2019
Tompkins, Kenny	Bus Driver	Transportation	11/14/2019
Weathers-Meyer, Emilie	Educational Assistant - Special Ed	Cottonwood	10/18/2019
Williams, Bobbie	Educational Assistant	CGMS	10/31/2019

Classified Personnel Employment:

Employee	Position	Campus/Dept.
Archer, Anna	Noon Assistant	Desert Willow
Botley, Tina	Bus Driver Trainee	Transportation
Cortes, Beatriz	Custodian - PM Shift	CGMS
Grimsley, Nic	Vehicle Mechanic	Transportation
Hernandez, Trinidad	Educational Assistant/Crossing Guard	Cactus
Machado, Cassidy	Educational Assistant - BOY	Ironwood
Marin, Alexys	Educational Specialist - Early Childhood	ECLC
Morris, Colleen	Educational Assistant - BOY	McCartney Ranch
Raley, Michelle	Office Specialist	Saguaro
Sanchez, Zoila	Health Office Technician	IW/ME
Shelstad, Christina	Educational Assistant - Special Ed	Cottonwood
Williams, Niya	Educational Specialist - Inclusive	McCartney Ranch

Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Acosta-Watson, Clarissa	Café Assistant	Cactus
Alvarez, Jeanine	Educational Assistant - BOY	McCartney Ranch
Angel-Young, Crystal	Associate Instructor	McCartney Ranch
Dean, Desiree	Educational Assistant - Special Ed	McCartney Ranch
Macias, Jessica	Educational Specialist - KinderPlus	McCartney Ranch
Rodriguez, Alyssa	Café Assistant	Cactus
Shepherd, Lisbeth	Bus Driver	Transportation
Silva Ramirez, Gabriela	Café Site Assistant Manager	Mesquite

- *3.12 The student activities report for October, 2019 had been provided to Board members prior to the meeting.
- *3.13 The financial report for October, 2019 had been provided to the Board prior to the meeting.
- *3.14 The breakfast and lunch menu for students had been included in the Board's information.
- *3.15 The vehicle status report for September 16 to October 15, 2019 had been included in the Board's information.
- *3.16 The vehicle maintenance report for September 16 to October 15, 2019 had been included in the Board's information.
- *3.17 The weekly attendance reports for October 9, October 23, October 30 and November 6, 2019, had been provided to Board members prior to the meeting.
- *3.18 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.

4. Audience with Groups or Individuals:

- 4.01 Norm Sam from the Sunrise Optimist Club recognized fifth grade students from Desert Willow Elementary School as students of the month for November. The students must be in good standing with positive leadership traits, must have an active interest in community service, and must be considered role models. The following students were recognized: Sophia Kwiatkowski and Jett Drissell.
- 4.02 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for November, as follows: Kaylynn Jordan, 8th grade, Cactus; Keyon Scott, 8th grade, Casa Grande Middle School; Cade Price, 8th grade, Villago. Mr. Snider assisted in presenting certificates to the students.

- 4.03 Dr. Gonzales recognized Brook Sachak and Brian Kempton as #BeKind Award Recipients.
- 4.04 Dr. Gonzales recognized Tom Wohlleber as the 2019 ASBO International President.
- 4.05 Dr. Gonzales recognized Financial Services for receiving the 2018 GFOA Certificate of Achievement for Excellence in Financial Reporting.

5. Items for Action/Discussion

- 5.01 The Superintendent recommended the Board accept the following donations:

The Casa Grande Elks Lodge donated dictionaries to all third grade students.

Divas Hair and Nails donated an Apple iPad to Ironwood.

Pani McKenzie, 5th grade teacher at Ironwood, had a Donors Choose project funded in the amount of \$931 titled "Writing Checks in Biz Town!".

McCartney Ranch received a donation from Fertizona of 150,000 sq. ft. of winter rye seed valued at \$1200. They will also be donating fertilizer.

Jamie Simmons of Cactus Middle School received a grant from the Casa Grande Arts and Humanities Commission in the amount of \$1,000 for her project "Lights, Camera, Action".

Home Depot donated 48 water bottles, two 50 foot hoses, 2 water nozzles, car wash soap and towels for the CGMS student council car wash.

Jessica Rosales, CGMS teacher, won a \$5,000 grand from Fiesta Bowl Charities Wishes for Teachers and will be honored on-field on December 27, 2019 at the Cheez-it Bowl during half time, and is invited to ride in the 49th Annual Fiesta Bowl Parade on December 28th.

Ms. Hernandez moved that:

"The donations be accepted, as read."

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

5.02 It was recommended the Board discuss, consider and give direction to vote affirmatively for Proposal A. Proposal A recommends that a bylaw may be amended or repealed by a majority affirmative vote of all member boards. Board members were in agreement.

Mr. Snider moved to:

“Give direction to Board President Judee Jackson to vote affirmatively for Proposal A as recommended.”

Mr. Mendez seconded the motion.

Board members voted as follows:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Dolores Kinser	X	
Gilberto Mendez	X	
David Snider	X	

5.03 A copy of “CGESD A-F Letter Grades 2018-2019” was provided to Board members prior to the meeting. Ms. Baker, Director of Teaching & Learning, along with Mrs. Patty Dee, Accountability & Compliance Coordinator, provided specific information about the system and the ways in which our schools were measured.

The Arizona Department of Education awarded letter grades to schools based on a range of academic measures. The letter grades are intended to measure achievement in the 2018-2019 school year as a tool to help schools improve, parents to better understand which school is best for their child, and the state to know where more support can be given.

A few changes were made in the grading system for 2018-2019. Bonus points are added to the percentage earned after final calculations. Chronic absenteeism is no longer counted against kindergarten students and students who are chronically ill. FAY (Full Academic Year) is calculated from the first ten days of school and continuously enrolled through the first weekday in May.

Ms. Baker shared what is calculated in the letter grades. In the calculation of letter grades, 30% is for proficiency on the statewide assessment which includes grades 3-8; 50% is based on growth on the statewide assessment which includes grades 4-8; 10% is based on proficiency and growth of English Language Learners on the AzELLA test which includes grades K-8; and, 10% is based on acceleration of readiness measures which includes grades 5-8 end of course math test, 3rd graders minimally proficient, chronically absent students, and special education students being included in mainstream classes.

School letter grades were shared with the Board. A District Continuous Improvement Plan will be created in which we will continue our focus on Authentic Literacy. Each school will create an Integrated Action Plan. Data will be monitored and practices will be adjusted where needed.

- 5.04 Pursuant to A.R.S. section 15-503 Governing Board Policy CBI, "Evaluation of Superintendent", if the Superintendent's contract with the school district is for multiple years, the Superintendent's contract may be considered for renewal by the Governing Board in or After May, 2019. Because the Superintendent's current contract expires on June 20, 2020, approval to renew the Superintendent's Contract through June 30, 2023 is recommended.

Mr. Mendez moved to:

"Review and discuss Superintendent Gonzales' contract in Executive Session."

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Underwood	X	

- 6.01 The next regular meeting will be held on Tuesday, December 10, 2019, at 6:00 p.m.

- 7.01 **Call for Audience Questions Pertaining to Agenda Items and Items of Interest**

Mrs. Kinser commended the district for acknowledging teachers' years of service at the first annual staff picnic and having community and business leaders to help with the celebration.

Mr. Snider commended our schools who celebrated our Veterans.

8.01 Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A) Personnel

Mr. Snider moved that:

“The Board adjourn to Executive Session pursuant to A.R.S. §38-431.03(A) Personnel.”

Mrs. Kinser seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Underwood	X	

The meeting was closed to the public at 7:14 p.m.

At the conclusion of the executive session, the open meeting was reconvened at 8:20 p.m., at which time the Board members and the administration addressed Item 5.04.

5.04 Mr. Snider moved that:

“The Board approve the Superintendent’s contract as written.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Underwood	X	

Mrs. Jackson adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Date Approved: 12/10/19 _____
President