

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, May 12, 2020, at 6:00 p.m. Due to the closure of the District because of COVID 19, the meeting was held via Google Hangout.

1.01 **Call to Order:**

Mr. Snider called the meeting to order at 6:00 p.m.

1.02 **Roll Call:**

Present:

Rachel Hernandez
Gilberto Mendez
David Snider, President
Judee Jackson

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohlleber, Chief Financial Officer
Lisa Bradshaw, Director
Jennifer McClintic, Director
Brenda Tijerina, Director
Andrea Baker, Director
Joseph Leon, Director
Sherrie Gill, Executive Assistant

Also Present:
See Exhibit 1

Bob Quiñones, Principal
Julie Holdsworth, Principal
Jeff Lavender, Principal
Chris Laughland, Principal
Celie Downey-Foye, Principal

Barbara Wright, Principal
Robin Rosales, Principal
Scott Raymond, Principal
Joanne Kramer, Principal

1.03 Mr. Snider led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Mrs. Jackson moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Jackson requested item 3.23 be removed from the consent agenda.

Mrs. Jackson moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

*3.02 The minutes of the April 14, 2020 Regular Meeting were approved by the Governing Board.

*3.03 The minutes of the April 14, 2020 Study Session were approved by the Governing Board.

*3.04 The following certified personnel actions were ratified by the Governing Board:

Employment of Administrative Staff: Robert Quinones, Director of Leadership and Engagement; Rebecca Romo, Principal of Cactus Middle School; Lisa Dempsey, Director of Early Childhood Learning; Jan Draper, Assistant Director of Teaching & Learning; Dr. Mary Slaydon, Assistant Principal of Cactus Middle School.

Authorization to Employ an Assistant Principal for McCartney Ranch Elementary School: The Board authorized the employment of an assistant principal for McCartney Ranch.

Nonrenewal of Certified Personnel Contracts: Victoria Belloc, 2nd grade, Cottonwood; Edward Mosterd, 7th grade Language Arts, CGMS.

Request to Rescind Certified Personnel Resignation: Karen Heaton, teacher, Saguaro.

Request to be Released from Certified Personnel Contract: Adam Alexander, Teacher-on-Assignment, Cholla; Christina Munoz, Extended Resource, Cholla; Jennifer Murrieta, Teacher-on-Assignment, Palo Verde.

Authorization to Extend Certified Personnel Contract to May 15, 2020: Susanne Hylle, Special Education, Saguaro.

Certified Personnel Resignation Effective May 20, 2020: Matthew Washburn, 3rd grade, Evergreen.

Employment of Administrative/Certified Personnel, 2020-21: The Governing Board approved the employment of administrative/certified personnel, as listed, for fiscal year 2020-21.

Authorization to Compensate Administrative Staff Prior to Commencement of FY 2020-21 Contractual Agreements: Rebecca Romo, \$3,000 for beginning on-site principal responsibilities and working the month of June; Jan Draper, \$1,500 for beginning to assist in her new role prior to July 1.

Authorization to Increase Extra-Duty, Extra-Pay Contract for Middle School Athletic Directors: The Governing Board approved an increase from \$2,500 to \$4,000 for middle school athletic directors effective SY 2020-21.

Authorization to Issue Stipend for Supervisor of High School Credits for Algebra/Geometry: The Governing Board approved a stipend of \$1,500 be paid to supervise student coursework from May to July, using Title I funding.

Ratification of Certified Personnel Employment:

Employee	Position	Campus/Dept.
Arias, Nikki	7th Social Studies	Villago
Blazevic, Natali	School Psychologist	Saguaro/CGMS
Bodensteiner, Beth	5th Grade	Saguaro
Bruso, Tyler	8th Science	CGMS
Carton, Lilianna	8th Math	CGMS
Cassalata, William	6-8 Physical Education	Cactus
Castaneda, Claudio	5th Grade	Cholla
Crudup, Dedra	6th Social Studies	CGMS
Duckworth, Renee	5th Grade	Desert Willow
Dukes, Annika	Physical Education	Ironwood
Giguere, Deidra	SpEd Extended Resource	Mesquite
Hanrion, Michael	3rd Grade	McCartney Ranch
Kieser, Kainan	6-8 Physical Education	Villago

Kinnard, Taylor	3rd Grade	Mesquite
Meade, Cassidy	PreSchool	ECLC
Morgan, Ainsley	6th SpEd Resource	Villago
Mullis, Katherine	8th Science	Villago
Ontiveroz, Austin	4th Grade	Ironwood
Orlandi, Sierra	3rd Grade	Desert Willow
Owens, Janelle	2nd Grade	McCartney Ranch
Parham, Michael	Student Support Interventionist	CGMS
Raccuia, Alisha	Psychologist Intern	McCartney Ranch
Sosa Ramirez, Carlos	SpEd MSI	Evergreen
Sosa, Xochitl	SpEd Extended Resource	Mesquite
Thorpe, Claire	6-8 Band	Cactus
Tuttle, Sharon	7th Language Arts	CGMS
Twehous, Carly	8th Language Arts	Cactus
Vasquez, Priscilla	8th Social Studies	Villago
Waller, Katie	6-8 Band	Villago
Wohlleber, Megan	2nd Grade	Cholla

Ratification of Certified Personnel Resignations, 2019-2020:

Employee	Position	Campus/Dept.	Effective
Alejandro, Maria	8th Language Arts	CGMS	5/20/2020
Alexander, Adam	Teacher on Assignment	Cholla	6/2/2020
Belloc, Victoria	2nd Grade	Cottonwood	5/20/2020
Blakely, Rebecca	2nd Grade	McCartney Ranch	5/20/2020
Hart, Sandra	Physical Education	Ironwood	5/20/2020
Heness, Doris	Kindergarten	McCartney Ranch	5/20/2020
Herman, Erica	Art	CGMS	5/5/2020
Mosterd, Edward	6/7 Language Arts	CGMS	5/20/2020
Munoz, Christina	Special Education Teacher, Ext. Res.	Cholla	5/20/2020
Murrieta, Jennifer	Teacher on Assignment	Palo Verde	6/30/2020
Washburn, Matthew	3rd Grade	Evergreen	5/20/2020

*3.05 The following classified personnel actions were ratified by the Governing Board:

Request to be Released from Special Services Contract, 2020-21: Miranda Baer, Nurse, Villago MS.

Reclassification of Education Assistant – Title I Position at Evergreen Elementary School to Education Assistant – Student Support: The Governing Board approved the position reclassification.

Ratification of Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Baer, Miranda	Nurse	Villago	5/20/2020
Barradas, Cecilia	Cafe Assistant/Crossing Guard	Villago	5/5/2020
Chavez, Maria	Cafe Site Manager	Mesquite	5/5/2020
Commissaris, Stephanie	Cafe Assistant	Ironwood	5/20/2020
DeLaCruz, Stephanie	Noon Assistant	McCartney Ranch	5/20/2020
Fichter, Adrian	Educational Assistant-Special Education	Cactus	5/20/2020
Reedy, Tabitha	Noon Assistant	Ironwood	4/17/2020
Shaw, Paris	Educational Assistant/Crossing Guard	Cottonwood	5/20/2020
Tuiteleapaga, Ateliano	Sub Noon Assistant/Sub Bus Driver	Transportation	5/20/2020

Ratification of Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Pascual, Kathy	Data Management Specialist	Digital Learning

- *3.06 The student activities report for April, 2020, had been provided to the Board prior to the meeting.
- *3.07 The financial report for April, 2020 had been provided to the Board prior to the meeting.
- *3.08 The vehicle status report for April 1-30, 2020 had been provided in the Board's information.
- *3.09 The vehicle maintenance report for April 1-30, 2020 had been provided in the Board's information.
- *3.10 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- *3.11 A proposal from the Arizona School Risk Retention Trust for insurance coverage for the 2020-21 fiscal year was provided to Board members prior to the meeting. The premium for 2020-21 of \$550,303 includes a representative fee of \$2,499, administrative fee of \$25,000 and \$46,000 for pre-paid legal services. The Governing Board approved the Proposal Acceptance Form from the Arizona School Risk Retention Trust, Inc. for business insurance coverage for the 2020-21 fiscal year.

- *3.12 A copy of the Coverage Acceptance Form (CAF) from The Alliance was provided to Board members prior to the meeting. The estimated 2020-21 premium is \$363,682 based on a projected payroll amount of \$34,070,280. The Governing Board approved the Coverage Acceptance Form from the Arizona School Alliance for Workers' Compensation, Inc., for workers compensation insurance for the 2020-21 fiscal year.
- *3.13 A copy of the Intergovernmental Agreement (IGA) with Pinal County Education Service Consortium was provided to Board members prior to the meeting. The Governing Board approved the FY 2020/21 Pinal County IGA Consortium Agreement as proposed.
- *3.14 A copy of the Intergovernmental Agreement (IGA) with Pinal County Elections Department and Pinal County Recorder's Office was provided to Board members prior to the meeting. This IGA can be cancelled in the event an election is not needed. The Governing Board approved the proposed Intergovernmental Agreement as presented.
- *3.15 Due to the COVID-19 Pandemic and the subsequent changes to the work needing to be done, a temporary waiver to a portion of Policy GCD: Professional Staff Vacations is being recommended. The Governing Board approved the temporary waiver of Policy GCD authorizing the superintendent to allow for a) the extended carry-over of unused vacation time through 2021, and b) provide an option of reduced-rate vacation buy back for up to 5 days for school and district leaders choosing this option as a result of the additional workload involved in planning re-entry efforts. All other portions of Policy GCD will remain intact and this temporary waiver will expire June 30, 2021.
- *3.16 Information from Mr. Wohlleber regarding an agreement with Wells Fargo and the Pinal County Treasurer for a line of credit during the 2020-21 fiscal year had been provided to Board members prior to the meeting. Board members approved the agreement, as proposed.
- *3.17 Copies of resolutions for the Employee Benefit Trust Fund and the other for all other District funds were provided to Board members prior to the meeting. The Governing Board approved the Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2020-21.
- *3.18 Information from Ms. Baker regarding supplementary materials was provided to Board members prior to the meeting. The Governing Board approved the recommended supplementary materials.
- *3.19 Information regarding CGMS Proposed Electives was provided to Board members prior to the meeting. The Governing Board approved elective classes in Student Council, Dance, American Sign Language, Music History/Appreciation and Yoga.
- *3.20 Information from Ms. Ruelas and Mr. Wohlleber regarding Proposed Increase in Paid Student Meal Cost for 2020-21 School Year was provided to Board members prior to

the meeting. The Governing Board approved the meal price increases for the 2020-21 school year as recommended.

- *3.21 Authorization to Adapt Workplace Procedures to Comply with the Anticipated Lifting of AZ Governor’s Executive Order 2020-33: The Governing Board approved that hourly support staff physically return to work at the request of their supervisor once the AZ Governor has lifted the Stay Home order and that compensation for hourly staff will return to the amount listed in their individual work agreements.
- *3.22 Information from Mr. Wohlleber regarding Cooperative Contracts for Special Education Services was provided to Board members prior to the meeting. The Governing Board authorized use of the SAVE and GPPCS cooperative contracts to fill Special Education therapist vacancies for the 2020-21 school year as proposed.
- 3.23 Information from Mr. Wohlleber regarding Cooperative Contracts for Student and Staff Technology Purchases was provided to Board members prior to the meeting.

Ms. Bradshaw reported that the technology infrastructure team met and determined, to move forward for safety and health for re-entry, that it is necessary the district be able to provide one device for every student and mobile devices for all teachers. The following needs were identified for the 2020-21 school year: 360 iPads (Grades K-1); 2160 Chromebooks (Grades 2-8); 210 teacher Chromebooks/Laptops; 227 Interactive 75” flat panels with carts. The purchase of the flat panels will enable the district to replace aged projectors, which are difficult to see, to enable physical distancing due to COVID-19.

Using cooperative contracts allows the district to move quicker with the large request. To have devices for the start of school, vendors suggest getting orders in ASAP. The District plans to fund the purchases using District capital budget and Federal funding available through the CARES Act.

Mrs. Jackson moved to authorize:

"The use of cooperative contracts for student and staff technology purchases as proposed."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

Mrs. Jackson moved to approve:

"Technology purchase not to exceed \$1,300,000."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

4. Audience with Groups or Individuals:

4.01 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for April, as follows: Arwen Cordts, 8th grade, Cactus; Chance Munoz, 7th grade, Casa Grande Middle School; Andres Ybarra, 8th grade, Villago.

5.01 The Superintendent recommended the Board accept the following donations:

The District received the following donations: 60 cloth masks from Sundance RV Park Quilting and Sewing Club; 300 reusable cloth masks from Church of Latter Day Saints Relief Society; masks from Magellan Complete Care of Arizona; masks from Pinal County Emergency Management; 1,000 kids activity books and crayons from McCarthy Building Companies.

The Casa Grande Valley ELKS Lodge #1957 received the ENF Gratitude Grant in the amount of \$2500 to purchase items for Special Needs students. Items purchased included: 25-2.2 lb. bags of Kinetic Sensory Sand; 26 flex-space wobble cushions; 26-sensory slime; 26-cuddly puppy weighted shoulder wraps.

Mr. Rick Wilson, sponsor of the recycling club at Mesquite, entered the school in Pepsico's national recycling contest. Mesquite placed 23rd and will be awarded \$1,000. Mr. Wilson plans to buy 3D printers for a STEM lab.

Nutrition Services received two anonymous donations of \$100 each.

The Big House Café made a matching donation to Cottonwood for Teacher Appreciation week. Cottonwood PTO purchased \$10 gift certificates and The Big House Café matched that to make them \$20.

Ms. Hernandez moved that:

"The donations be accepted, as read."

Mrs. Jackson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

5.02 A 2020-21 budget development update was included in the Board’s information.

Mr. Wohlleber provided an update regarding the current 2020-21 budget projection, projection assumptions, proposed staffing plan and compensation proposal.

The Joint Legislative Budget Committee is tentatively projecting budget shortfalls totaling \$1.1 billion across FY 21 and FY 22. Solid revenue trends will not be available until at least early June.

The state will be holding the district harmless for the Transportation Revenue Control Limit due to the decrease in mileage caused by the school closure. The district will be strategic in the utilization of the budget balance carryforward. The district will see an approximate increase of \$135K in Prop 123 Additional Funding and \$450K of DAA formula restoration.

The estimated budget impact of the proposed staffing plan amounts to \$425,000. The projection assumption total of M&O expenditure increases is \$2,045,200.

5.03 Board members moved to communicate the following priorities to the ASBA:

- Fiscal & technological support to bridge the digital divide for our students and the District
- Staying the course to bring public education back in line financially in keeping with the court mandate to do so
- Regulatory relief in the event that the pandemic continues to (or does so at a future date) interrupt the academic year
- A state-funded program designed to bulk purchase sanitation supplies (i.e. PPE, cleaning supplies, etc.) for distribution to school districts & schools

Dr. Gonzales asked for the following priority to be added:

- State legislators approve flexibility with regard to days and minutes of instruction and ensuring schools are funded based on previous year enrollment numbers.

Mr. Mendez moved to:

“Communicate the priorities to the ASBA, with the addition of the recommendation of the superintendent.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

6.01 The next regular meeting will be held on Tuesday, June 9, 2020, at 6:00 p.m.

7.01 There were no calls to the public.

8. Additional Items for Action/Discussion:

8.01 **Discussion, consideration, and possible approval to adopt the 2020-2021 Interest Based Bargaining Agreement between Casa Grande Elementary School District #4 and Casa Grande Elementary Education Association contingent on the approval of a final state budget.**

The agreement and plan was provided to the Board prior to the meeting.

- 5% increase in eligible and non-eligible teacher pay consisting of two components
 1. 3.5% increase in base pay
 2. 1.5% in the form of a stipend
- 3% increase for non-exempt support staff
- 3% increase for exempt staff and administration
- Targeted market salary/wage adjustments

Board members expressed their thanks to IBBC members for all their hard work on this.

Mr. Mendez made a motion:

“To approve and adopt the 2019-2020 Interest Based Bargaining Agreement between Casa Grande Elementary School District #4 and Casa Grande Elementary Education Association as recommended contingent on the anticipated approval of the state budget.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	

9. Executive Session

9.01 The Board did not go into Executive Session

10.01 Mr. Snider adjourned the regular meeting at 7:16 p.m.

Respectfully submitted,

Date Approved: 06/09/20

President