

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, May 8, 2018, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

Mrs. Jackson called the meeting to order at 6:00 p.m.

1.02 **Roll Call:**

Present:

Barbara Davis
Rachel Hernandez
David Snider
Dolores Underwood
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohleber, Chief Financial Officer
Jennifer McClintic, Director
Brenda Tijerina, Director
Lisa Bradshaw, Director
Bryan Harris, Director
Cecilia Montijo, Secretary

See Exhibit 1

Press: Heather Smathers
Casa Grande Dispatch

Patricia Dee, Principal
Celie Downey-Foye, Principal

Robin Rosales, Principal
Kay Steward, Principal

1.03 Ms. Underwood led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Acceptance and Adoption of Agenda:**

Ms. Underwood moved that:

"The agenda be accepted and adopted, as presented."

Ms. Hernandez seconded the motion. The motion passed unanimously by voice vote.

- 3.01 The President called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Davis moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Ms. Hernandez seconded the motion. The motion passed unanimously by roll call vote.

- *4.01 The minutes of the April 10, 2018 regular meeting were approved by the Governing Board.
- 5.01 The Superintendent recognized the students of the month for May, as follows: Lauren Hambrick, 8th grade, Cactus; Chloe Torres, 8th grade, Casa Grande Middle School; and Tripp Breitreitz, 8th grade, Villago. Mr. Snider assisted in presenting certificates to the students.
- 5.02 Norm Sam from the Sunrise Optimist Club recognized the following fifth grade students from Saguaro Elementary School as the Sunrise Optimist Club Students of the Month for April: Marcos Corralejo and Emylia Leal.
- 5.03 Lisa Flores and Corey Graham, along with mock trial students from Cactus and Casa Grande Middle Schools were recognized.

Corey Graham, the Casa Grande Middle School Mock Trial coach, introduced students who competed in the Division A middle school competition. The team took both first and second place and received two individual awards for Best Direct Examination by Mia Jackson, and Best Opening Statement by Kennedy Mena. He commended the students and the entire mock trial program.

Lisa Flores added that, due to the fact that some teams dropped out of the competition, District students competed at the high school level and received first place in the high school division. The Cactus team members earned the following individual awards: Best Cross Examination - Hunter Scholes, Best Opening Statement - Sophia Webb, Best Closing Statement - Samantha Reeves.

The administration and Board members commended Mrs. Flores, Mr. Graham, and all the students involved in the mock trial program.

- *6.01 The Superintendent recommended the Board accept the following additional donations:

The Cal Ranch store donated 10 cases of water for the Casa Grande Middle School Live to Give Project, in which students donate items to homeless people.

Tom Wohlleber donated a used Par-Car golf cart valued at \$1500 to the new Saguaro and Casa Grande Middle School campus.

Jason Hanneman donated aer used trumpet to the school to Cholla School.

Ms. Hernandez moved that:

“The donations be accepted, as read.”

Mrs. Davis seconded the motion. The motion passed unanimously by voice vote.

- 6.02 Information pertaining to the revision of the 2017-18 Maintenance & Operations (M&O) budget had been included in the Board’s information. The public hearing provides the general public an opportunity to provide input with regard to the proposed revisions. The budget revision in May accounts for any increase in student count funding or to make final adjustments from the previous year’s student counts.

Mr. Wohlleber reported that the following adjustments were made:

There was a decrease in Group “A” student count and an increase in the Group “B” (special needs) student count, which resulted in increased funding in the amount of \$100,773 that is being added to the M&O and unrestricted capital budgets. An additional \$70,000 of revenue control limit was transferred to unrestricted capital, which helps offset most of the decrease to unrestricted capital. The total authorization from the District’s 10% M&O override decreased by \$2,662 as a result of final calculations.

After all adjustments were made to the 2016-17 annual financial report, there was a decrease of \$28,571 to the M&O budget balance carryforward. The total M&O general budget limit increased by \$454 from \$42,573.060 to \$42,573.514.

As a result of recalculation of District Additional Assistance, there was a decrease of \$61,493, and a decrease of \$11,116 to the 2016-17 budget balance carryforward.

There were adjustments to Classroom Site Funds to reflect final budget balance carryforward from 2016-17. Funds 011, 012 and 013 were increased by \$7,531.

The bond building fund was updated to reflect bond proceeds balance at the end of 2016-17 as well as projected expenditures for 2017-18. The budget was increased by \$2,091,977.

There were adjustments to state and federal funds, as well as other funds, to more accurately reflect the expenditures in those funds.

Mrs. Jackson declared that the public hearing for the proposed revision of the

2017-18 budget be opened at 6:35 p.m.

There being no questions or comments from the public, the public hearing closed at 6:35 p.m., at which time the regular board meeting was reconvened.

- 6.03 A proposed revision of the 2017-18 budget had been provided to Board members prior to the meeting. Dr. Gonzales recommended that the Board authorize the revision of the 2017-18 budget.

Mr. Snider moved that:

“The revision of the 2017-18 budget be approved.”

Ms. Underwood seconded the motion. The motion passed unanimously by voice vote.

- 6.04 Dr. Gonzales reported that House Bill 2663, the K-12 portion of the Arizona state budget, had been approved and will provide increased revenues to the District. After negotiations with IBBC members are complete, a recommendation with regard to salaries and benefits will be made to the Board. HB 2663 also provides partial restoration of the District Additional Assistance, and the District would receive approximately \$500,000 that could be used for soft capital expenses such as textbooks, technology, and vehicles. Those funds could also be used to help increase salaries for employees not covered in the state’s definition of teacher.

Mr. Wohlleber stated that the proposed budget will include a certified librarian position. It will incorporate a pool of funds intended for teacher pay of 9%.

The state did not include funding for other positions such as support staff and administrators, however DAA funds could be used to divert some of that formula to M&O for those purposes. The administration will work with the IBBC to create an overall compensation plan for all employees, and the proposed budget will be presented to Board members in June.

- 6.05 A summary of the 2018 parent survey results, and a copy of the survey, had been provided to Board members prior to the meeting.

Dr. Gonzales reported that the survey provides a more comprehensive method of disaggregating how families feel about District schools. The school climate data indicates that District students enjoy going to school, have a strong environment for learning, and are respected by their teachers.

This year, 1,485 families (40%) responded to the survey. Ninety percent of families gave their child’s school a grade of “A” or “B” and for 15 years in a row, at least 90% of families rated their child’s school as an “A” or a “B” school.

Dr. Gonzales commended District staff for maintaining the excellent reputation at the schools and for the hard work that goes into earning the high ratings.

She reviewed the survey and how it compares to other districts across the nation with similar demographics.

6.06 A list of the proposed priorities to submit to the Arizona School Boards Association for the 2018 political agenda had been included in the Board's information.

Dr. Gonzales stated that each year, Board members are invited to provide legislative priorities to the ASBA, and are invited to identify the top five to seven priorities for submission.

Based upon the conversations that have been held by Board members recently, Dr. Gonzales identified what she believes to be the top five priorities, as follows:

- Assure a more stable and reliable revenue structure to support education.
- Advocate to expand, and improve Proposition 301.
- Provide additional state funding for nationally competitive salaries to attract, recruit, and retain talented teachers.
- Reinstate and fund formulas to comply with at least state school building minimum standards and restore building renewal funding to ensure school district facilities are adequately maintained.
- Repeal any program that gives public funds for private schools, ESAs, & STOs, or prevent any further expansion.

Mrs. Jackson stated that she would be interested in including a proposal that would provide funding for counselors at the middle schools.

Dr. Gonzales reported that one of the recommendations of the "Red for Ed" movement dealt with student to counselor ratios of 250 to one, and stated that it could be included in the submission to ASBA.

Mr. Snider moved to:

"Communicate the above five priorities, with the addition of a priority that would provide funding for middle school counselors at a ratio of 250 to one.

Ms. Underwood seconded the motion. The motion passed unanimously by voice vote.

*6.07 A proposal from the Arizona School Risk Retention Trust for insurance coverage for the 2018-19 fiscal year was provided to Board members prior to the meeting. The premium for 2018-19 of \$518,162 includes a representative fee of \$2,499, administrative fee of \$25,000 and \$35,000 for pre-paid legal services.

Board members approved the proposal from the Arizona School Risk Retention Trust, Inc. for business insurance coverage for the 2018-19 fiscal year.

- *6.08 A proposal from the Arizona School Alliance for workers' compensation insurance for 2018-19 was included in the Board's information. The estimated premium for 2018-19 is \$370,722. Board members approved the proposal from the Arizona School Alliance for workers' compensation insurance for the 2018-19 school year.
- *6.09 A memorandum from Mr. Wohlleber regarding the purchase of 20 school buses had been provided to Board members prior to the meeting. The buses would be purchased from RWC Group in the amount not to exceed \$2,322,984.48, and reflects a trade-in discount in the amount of \$265,700. Board members authorized the purchase of 20 new buses from RWC Group, as proposed.
- *6.10 A memorandum from Mr. Wohlleber regarding the extension of a contract for bulk diesel fuel was included in the Board's information. The administration recommended approval of a third one-year extension of a contract for bulk diesel fuel to SC Fuels and the Soco Group for diesel fuel, as proposed.
- *6.11 A memorandum from Mr. Wohlleber regarding the purchase of security camera systems was included in the Board's information. The administration recommended the award of a contract to Logicalis, Inc. for security camera systems at Cactus and Villago Middle Schools, for an amount not to exceed \$152,096.54. Board members authorized the award of a contract for security camera systems, as proposed.
- *6.12 A memorandum from Mr. Wohlleber regarding the purchase of telephone services was included in the Board's information. The administration recommended the award of a contract to CenturyLink Communications, LLC for voice services for an amount not to exceed \$47,615. Board members authorized the award of a contract for voice services to CenturyLink Communications, LLC, as proposed.
- *6.13 A memorandum from Mr. Wohlleber with regard to the purchase of internet services was included in the Board's information. The administration recommended the award of a contract for internet services to Cox Business for an amount not to exceed \$39,360 for the 2018-19 school year. Board members authorized the award of a contract to Cox Business, as proposed.
- *6.14 Information regarding the disposition of discard library books was included in the Board's information. The administration recommended a disposition process that includes reallocation to teacher libraries, donations to District students and/or to local non-profit agencies, and recycling. Board members authorized the disposition process for discard library books, as proposed.

7. Instructional Programs:

7.01 No items this meeting.

8. Personnel:

*8.01 Board members approved the employment/reemployment of principals for 2018-19, and authorized the issuance of contracts, as follows: Celie Downey-Foye, Saguario; Julie Holdsworth, Mesquite; Joanne Kramer, Palo Verde; Jennifer Murrieta, Casa Grande Middle School; Melissa Pieper, Desert Willow; Jessica Quinones, McCartney Ranch; Robert Quinones, Cactus; Scott Raymond, Evergreen; Tracy Robbins, Villago Middle School; Robin Rosales, Ironwood; Azure Sullivan, Cholla; Barbara Wright, Cottonwood.

*8.02 The following certified personnel actions were ratified by the Governing Board:

Authorization to Employ Certified Library Media Specialist: A certified library media specialist will be employed for the new K-8 library-media center at the Saguario/Casa Grande Middle School campus. One current library tech position will be eliminated.

Reassignment of Administrative Staff: The following positions and employees will complete the District reorganization for the 2018-2019 school year:

Office of Teaching & Learning	
Assistant Director of Teaching and Learning	Lisa Dempsey
Novice & Apprentice Teacher Learning Coordinator	Brooke Sachak
Language Learning Coordinator	Wendy Spencer
Office of Digital Learning & Strategy	
Digital Learning Coordinator	Stacy Gray
Technology Support Administrator	Jason Foye
Office of Learning Support	
Inclusive Learning Coordinator	Monica Diaz
Office of Superintendent	
Communications & Marketing Specialist	Michael Cruz

Superintendent's Acceptance of Certified Personnel Resignations, Effective May 25, 2018: Sarah Conaway, Special Education, Mesquite; Brooke Garcia, Third Grade, Ironwood; Shiela Garland, Fifth Grade, Mesquite; Adriana Isles, Kindergarten, Ironwood; Sarah Marquez, Fifth Grade, Desert Willow; Aleighsha Meier, ELD, Cactus; Samantha Murray, First Grade, Evergreen; Laura Nelson, School Psychology Intern, Desert Willow (Effective May 30, 2018); Lauren Powell, Fourth Grade, Mesquite; Eleanor Sethi, First Grade, Desert Willow; Lindsey Spooner, Teacher, Casa Grande Middle School; Shari Zambrano, Science, Villago.

Notification of Intent to Retire Effective at Conclusion of Contract Year 2017-18/Request for Benefits: Cliff Locklear, Teacher, Villago Middle School.

Requests for Release from Certified Personnel Contracts: Skylar Brichacek, Third Grade, Desert Willow, Effective May 25, 2018; Kathryn Pizzuto-Harding, Behavior Intervention Specialist, Casa Grande Middle School, Effective May 25, 2018.

Skylar Brichacek and Kathryn Pizzuto-Harding were released from their respective contracts, and the requirement for payment of liquidated damages was waived.

Certified Personnel Employment, 2018-19: Crystal Abriani, Third Grade, Saguaro; Danielle Aldana, Fourth Grade, Evergreen; Jennifer Baron, Language Arts, Cactus; Chancey Rae Bauer, First Grade, Cottonwood; Cassi Busch, Language Arts, Cactus; Amanda Cicola, Social Studies, Casa Grande Middle School; Theresa Clifford, Fourth Grade, Palo Verde; Tamara Dye, Psychologist Intern, District; Cade Hall Kirkham, Second Grade, Ironwood; Jamie Harris, Third Grade, Palo Verde; Pamela Houston, Math, Casa Grande Middle School; Lisa Maestas, Fourth Grade, Evergreen; Jennifer Malkusak, Kindergarten, Mesquite; Sydnie Nagore, Language Arts/ELD, Cactus; Christine Nordman, Math, Cactus; Samuel Riggs, Fourth Grade, Desert Willow; Jamie Simmons, Sixth Grade, Cactus; Bonnie Tait, Fifth Grade, Saguaro.

***8.03 The following classified personnel actions were ratified by the Governing Board:**

Extended Work Schedules for Early Childhood Extension Program (ECEP) Lead Paraprofessionals: The work schedules for the Early Childhood Extension Program lead paraprofessionals will be extended from 191 to 194 days, effective school year 2018-19.

Authorization to Employ Additional Educational Specialist - KinderPlus for Desert Willow: An additional KinderPlus paraprofessional position will be created to support the additional enrollment and to better support the kindergarten teachers.

Elimination of Assistant Director of Nutrition Services: The Assistant Director of Nutrition Services position will be eliminated, and a field supervisor position will be reinstated for next fiscal year.

Reclassification of Educational Assistant - Special Education (Resource) Position to Special Education Specialist Position: A current paraprofessional position at Cottonwood will be transferred to the autism classroom at Casa Grande Middle School; the position will be reclassified from pay grade 2 to pay grade 4 as a special education specialist, consistent with the self-contained programs.

Authorization to Employ a Special Education Specialist - ILT: A vacant special education teaching position at Villago will be transferred to Casa Grande Middle School to create the new classroom for students with autism. An additional

special education specialist - ILT will be employed. The individual in that position will continue to work on her degree, and upon graduation, will be employed as a special education teacher.

Elimination of Nutrition Services Manager at Saguario: As a result of the new combined facility, there is no need for two nutrition services managers. The CGMS position will remain, but the Saguario position will be eliminated.

Elimination of Positions Funded by Title I Program: Based on the allocations of Title I monies projected for next year, the following positions will be eliminated:

Evergreen	Educational Assistant - Title I
Saguaro	Educational Assistant - Title I/MOWR
Casa Grande Middle	Title I Content Recovery Specialist
Mesquite	Educational Assistant - Title I
Cactus	Title I Content Recovery Specialist
Cactus	Educational Assistant - Alternative Programming
Villago	Title I Content Recovery Specialist

Elimination of Health Technician (Student Specific) Position: A student specific health technician for a medically fragile student at Mesquite will no longer be needed next school year, and will be eliminated.

Reclassification of Business Office Positions: Two positions in the Business Office will be reclassified. The duties of the bookkeeper (pay grade 14) will be combined with some duties currently being performed by the administrative assistant in the Grants Office. The new position, Accounting and Grants Specialist, will be reclassified to pay grade 19.

The accounting assistant/cashier (pay grade 9), will be responsible for duties not currently required of the position. The individual employed will be required to assist with payroll processes and with the new Accounting and Grants Specialist position. The position will be retitled to Accounting Specialist at pay grade 12.

Request for Leave of Absence: Veronica Castillo, Special Education Educational Assistant (resource), Ironwood, effective August 3, 2018 to January 7, 2019.

Notification of Intent to Retire Effective at Conclusion of Contract Year 2018-19/Request for Benefits: Betty Jo Sigala, Custodian, Palo Verde, Effective June 30, 2019.

Classified Personnel Employment: Jill Alexander, Bus Driver Trainee; Danielle Florio, School Nurse, Cholla/Desert Willow; Mary Hogan, Food Service Worker, Ironwood; Sandra Johnson, Educational Assistant, Cottonwood; Roanld Meyer, Lead Mechanic, Transportation; Jennifer Palencia, Bus Driver Trainee.

Superintendent's Acceptance of Classified Personnel Resignations: Angela Ainsworth, Speech-Language Pathology Assistant, Cottonwood, Effective May 25, 2018; Mario Alvarez Martinez, Custodian, Palo Verde, Effective June 30, 2018; Guillermina Benitez, Educational Assistant, ECLC, Effective May 4, 2018; Kerry Cabrera, Noon Assistant, Cholla, Effective May 25, 2018; Sandra Cecka, Food Service Manager, Cholla, Effective April 23, 2018; Claudia Chacon, Health Technician, Evergreen, Effective April 6, 2018; Diana DePadre, Nurse, Villago, Effective May 25, 2018; Alice Estes, Media Center Assistant, Cactus, Effective May 25, 2018; Amy Jo Geiter, Educational Specialist, McCartney Ranch, Effective May 25, 2018; Belle Gelber, Special Education Specialist, Cactus, Effective May 25, 2018; Lezza Gonzalez, Van Driver, Transportation, Effective April 19, 2018; Jasmine Granderson, Educational Assistant/Noon Aide/Crossing Guard, Cactus, Effective May 25, 2018; Lidia Jaime, Special Education Specialist, McCartney Ranch, Effective May 25, 2018; Laura Lisk, Special Education Specialist, Cactus, Effective May 25, 2018; Elizabeth Maurer, Special Education Specialist, McCartney Ranch, Effective May 25, 2018; Amara Meza, Crossing Guard, Desert Willow, Effective May 25, 2018; Irene Muruato, Transportation Assistant, Effective April 13, 2018; Amy Powell, Computer Lab Paraprofessional, McCartney Ranch, Effective April 20, 2018; Gloria Quintana, Accounting Assistant, District Office, Effective May 4, 2018; Stephanie Steen, Media Center Assistant, Evergreen, Effective May 25, 2018; Amanda Steward, Administrative Assistant, District Office, Effective May 4, 2018; Sierra Travis-Underwood, Educational Assistant, Cottonwood, Effective April 13, 2018; Vickie Vaughn, Bus Driver Trainee, Effective April 27, 2018; Reyna Walker, Crossing Guard, Saguario, Effective May 25, 2018; Sandra Wamsley, Administrative Assistant, District Office, Effective August 10, 2018.

Reclassification of Classified Personnel: Cecilia Barradas, Cashier, Villago; Raymond Coletti, Substitute Bus Driver, Transportation; Vicky Hickox, Food Service Assistant Manager, Mesquite; Debra Love, Educational Assistant, ECLC; Patricia Luna, Office Specialist, Ironwood; Silvia Rodriguez, ECEP Assistant, ECEP.

9. **Pupil Personnel:**

9.01 No items this meeting.

10. **Buildings and Grounds:**

10.01 No items this meeting.

11. **Reports:**

*11.01 The student activities report for April, 2018, had been provided to the Board members prior to the meeting.

- *11.02 The financial report for April, 2018 had been provided to the Board prior to the meeting.
 - *11.03 The breakfast/lunch menu for the month of May, 2018 had been provided to the Board prior to the meeting.
 - *11.04 The vehicle status report for March 16 to April 15, 2018 had been provided in the Board's information.
 - *11.05 The vehicle maintenance report for March 16 to April 15, 2018 had been included in the Board's information.
 - *11.06 The weekly attendance reports for April 11, April 18, April 25, and May 2, 2018, had been provided to Board members prior to the meeting.
 - *12.01 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- 13.01 The next regular meeting will be held on Tuesday, June 12, 2018, at 6:00 p.m.

The budget adoption meeting will be held on Tuesday, June 26, at 5:00 p.m.

14.01 Call for Audience Questions Pertaining to Agenda Items and Items of Interest

Cheryl Seat, with Vision Screening Lions Club, reported that the organization had performed approximately 11,700 vision screenings in the community. Approximately 6,517 screenings were performed for District students, and they purchased ten of glasses for students.

Board members expressed appreciation to the Lions Club members for their support and generosity to the District students.

Jessica Duran, Casa Grande Middle School teacher, reported on the Vidas Brillantes program at Central Arizona College. The program offers middle school girls an opportunity to explore college and includes workshops and activities designed to demonstrate the value of setting goals to attend college. A total of 25 girls from CGMS attended the conference. She expressed appreciation to CAC for the program.

Ms. Duran also expressed appreciation to the administration and Governing Board for their support in approving the CGMS camping trip to the Grand Canyon, and stated that it was extremely successful and meaningful for the students.

Dr. Gonzales commended CGEEA President and Vice-President, Lisa Flores and Rhonda Kesterson for their work and leadership during the "Red for Ed" movement and subsequent negotiations and communications. She added that they were instrumental in helping to make sure that information was communicated to staff

during the walk-out and the return to work. She credited them with a successful and smooth transition back to work for all teachers and for their professionalism.

Board members expressed appreciation to all staff for their service and reminded the teachers that they have the support of the Governing Board.

15.01 Mrs. Jackson adjourned the meeting at 7:07 p.m.

Respectfully submitted,

Date Approved: _____

President