

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, June 9, 2020, at 6:00 p.m. Due to the closure of the District because of COVID 19, the meeting was held via Google Hangout.

## 1.01 Call to Order:

Mr. Snider called the meeting to order at 6:00 p.m.

## 1.02 Roll Call:

Present:

Rachel Hernandez  
Gilberto Mendez  
David Snider, President  
Judee Jackson

JoEtta Gonzales, Ed.D., Superintendent  
Tom Wohlleber, Chief Financial Officer  
Lisa Bradshaw, Director  
Jennifer McClintic, Director  
Brenda Tijerina, Director  
Andrea Baker, Director  
Joseph Leon, Director  
David Lawrence, Director  
Dennis York, Director  
Mike Cruz, Communications & Marketing  
Sherrie Gill, Executive Assistant

Also Present:  
See Exhibit 1

Bob Quiñones, Principal  
Julie Holdsworth, Principal  
Jessica Quiñones, Principal  
Chris Laughland, Principal

Barbara Wright, Principal  
Joanne Kramer, Principal  
Scott Raymond, Principal  
Melissa Pieper, Principal

1.03 Mrs. Jackson led the Pledge of Allegiance.

1.04 A moment of silence was observed.

1.05 Dr. Gonzales administered the Oath of Office to newly elected Board member, Jerrold Stabley.

1.06 Board Welcome

2.01 **Agenda Adoption:**

Ms. Hernandez moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Stabley moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mrs. Jackson seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

\*3.02 The minutes of the May 12, 2020 Regular Meeting were approved by the Governing Board.

\*3.03 The following certified personnel actions were ratified by the Governing Board:

Request for Release from Administrative Contract: Dawn Huffman, Assistant Principal, Cactus, effective June 2, 2020.

Approval of Assistant Principal Employment: Gabriel Wong, McCartney Ranch.

Approval of Contingency Language for Certified Statement of Salary: The Governing Board approved the contingency language for the issuance of a 1.5% stipend as stipulated.

Certified/Special Personnel Employment, FY 2020-21: The Governing Board approved certified personnel employed for school year 2020-21.

Authorization to Compensate New Hire for Two-Day In-Service Prior to Commencement of Contractual Agreements: The Governing Board approved compensation at \$20 per hour for participants attending the new teacher training on July 20-21, 2020.

Authorization to Provide Compensation for Work Outside of Contractual Agreement: The Governing Board approved compensating Ms. Taryn Tijerina for five days prior to July 13, for commencing responsibilities prior to the first day of the contractual agreement for school year 2020-21.

Ratification of Release of Certified Personnel: Erica Herman, Art, CGMS, effective May 5, 2020.

Ratification of Certified Personnel Employment, 2020-21:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>
Arias, Nikki	7th Social Studies	Villago
Blazevic, Natali	School Psychologist	Saguaro/CGMS
Bodensteiner, Beth	5th Grade	Saguaro
Bruso, Tyler	8th Science	CGMS
Carton, Lilianna	8th Math	CGMS
Cassalata, William	6-8 Physical Education	Cactus
Castaneda, Claudio	5th Grade	Cholla
Crudup, Dedra	6th Social Studies	CGMS
Duckworth, Renee	5th Grade	Desert Willow
Dukes, Annika	Physical Education	Ironwood
Giguere, Deidra	SpEd Extended Resource	Mesquite
Hanrion, Michael	3rd Grade	McCartney Ranch
Kieser, Kainan	6-8 Physical Education	Villago
Kinnard, Taylor	3rd Grade	Mesquite
Meade, Cassidy	PreSchool	ECLC
Morgan, Ainsley	6th SpEd Resource	Villago
Mullis, Katherine	8th Science	Villago
Ontiveroz, Austin	4th Grade	Ironwood
Orlandi, Sierra	3rd Grade	Desert Willow
Owens, Janelle	2nd Grade	McCartney Ranch
Parham, Michael	Student Support Interventionist	CGMS
Raccuia, Alisha	Psychologist Intern	McCartney Ranch
Sosa Ramirez, Carlos	SpEd MSI	Evergreen
Sosa, Xochitl	SpEd Extended Resource	Mesquite

Thorpe, Claire	6-8 Band	Cactus
Tuttle, Sharon	7th Language Arts	CGMS
Twehous, Carly	8th Language Arts	Cactus
Vasquez, Priscilla	8th Social Studies	Villago
Waller, Katie	6-8 Band	Villago
Wohlleber, Megan	2nd Grade	Cholla

Ratification of Certified Personnel Resignations, 2019-20:

Employee	Position	Campus/Dept.	Effective
Hylle, Susanne	SpEd Resource	Saguaro	5/15/2020
Munoz, Christina	SpEd Extended Resource	Cholla	6/11/2020

\*3.04 The following classified personnel actions were ratified by the Governing Board:

Authorization to Employ an Additional School Office Support Position for McCartney Ranch Elementary School: With the large student population, a second office specialist will be employed to provide a greater amount of support to the principal and assistant principal.

Reclassification of Skilled Maintenance Specialist-Plumber to Skilled Maintenance Specialist-Structural Journeyman: Limited candidates applied for the Skilled Maintenance Specialist-Plumber position. The position was reevaluated and reclassified to Skilled Maintenance Specialist-Structural Journeyman to perform maintenance and preventative maintenance as well as electrical, plumbing, locksmith, HVAC, grounds maintenance, etc.

Reinstatement of a Technology Support Position: This position was placed on "hold". With increased technological needs, the position will now be posted for employment.

Request for a Leave of Absence: Roshunda Higgins has requested a leave of absence from August 3-December 31, 2020 for student teaching.

Ratification of Release of Classified Personnel: Maria Chavez, café site manager, Mesquite, effective May 5, 2020; Cecilia Barradas, crossing guard/CW and café assistant/VMS, effective May 5, 2020.

Ratification of Reduction of Two Education Specialist-Inclusive Education Positions due to MSI Program Restructure: By combining the two MSI classrooms at Evergreen and Cactus into one K-8 program, two education specialist positions were eliminated.

Authorization to Employ Summer Help in District Warehouse: To address the technology and COVID-19 supplies arriving this month through mid-July, additional summer help is needed in the District warehouse. Two individuals will be needed 4-6 hours per day, 2-3 times per week at the rate of \$12.34 per hour.

Ratification of Classified Personnel Resignations:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>	<b>Effective</b>
Archer, Anna	Noon Assistant	Desert Willow	5/20/2020
Commissaris, Stephanie	Cafe Assistant-Nutrition Services	Nutrition Services	5/20/2020
De La Cruz, Stephanie	Noon Assistant	McCartney Ranch	5/20/2020
Fichter, Adrian	Education Assistant-Special Education	Cactus	5/20/2020
Martinez, Carlos	Associate Instructor	Cactus	5/20/2020
Morgan, Debra	Education Specialist-KinderPlus	McCartney Ranch	5/20/2020
Rascon, Mary	Transportation Assistant	Transportation	5/20/2020
Salazar, Anita	School-to-Community Liaison	Grants	5/20/2020
Silva, Sarai	Education Assistant	McCartney Ranch	5/20/2020

Ratification of Classified Personnel Employment:

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>
Dale, Justin	HVAC Systems Mechanic	Facilities
Garcia Salgado, Maria	Custodian-PM Shift	Facilities
Gray, Linda	Cafe Assistant	Nutrition Services
Resendis Gonzales, Sergio	Maintenance Specialist	Facilities
Taylor, Roy	Sub Bus Driver	Transportation

- \*3.05 The student activities report for May, 2020, had been provided to the Board prior to the meeting.
- \*3.06 The financial report for May, 2020 had been provided to the Board prior to the meeting.
- \*3.07 The vehicle status report for May, 2020 had been provided in the Board's information.
- \*3.08 The vehicle maintenance report for May, 2020 had been provided in the Board's information.
- \*3.09 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- \*3.10 A copy of Policy GCCG – Voluntary Transfer of Accrued General (Sick) Leave was presented for first reading. Since it was a first reading, no action was taken by Board Members.
- \*3.11 A memorandum from Mr. Wohlleber regarding the award contract for Desert Willow roof repairs was provided to Board members prior to the meeting. The Governing

Board authorized the award of IFB #288-1120 to JBS Contracting in the amount not to exceed \$431,891.00 contingent to receiving SFB funding for the project as proposed.

- \*3.12 A memorandum from Mr. Wohlleber regarding the award contract for Evergreen chiller replacement was provided to Board members prior to the meeting. The Governing Board authorized the award of IFB #285-1120 to UNI-TECH in the amount not to exceed \$60,540.00 plus applicable taxes contingent to SFB funding for the project as proposed.
- \*3.13 A memorandum from Mr. Wohlleber regarding the award IFB for Ironwood and Palo Verde freezer additions and Ironwood site improvements was provided to Board members prior to the meeting. The Governing Board authorized the award of IFB #290-1120 to Capital R Construction in the amount not to exceed \$373,887.63 for the project as proposed.
- \*3.14 A memorandum from Mr. Wohlleber regarding the award contract for Cactus fluid cooler replacements was provided to Board members prior to the meeting. The Governing Board authorized the award of IFB #289-1120 to ABM Building Services in the amount not to exceed \$295,802.00 contingent to SFB funding for the project as proposed.
- \*3.15 A memorandum from Mr. Wohlleber regarding the award IFB for Cactus, Evergreen and Ironwood recovery rooms was provided to Board members prior to the meeting. The Governing Board authorized the award of IFB #287-1120 to Lincoln Constructors, Inc. in the amount not to exceed \$170,897.00 as proposed.
- \*3.16 A memorandum from Mr. Wohlleber regarding authorization for surplus auction was provided to Board members prior to the meeting. The Governing Board authorized the use of Sierra Auctions for the public auction of current items designated as surplus.
- \*3.17 A memorandum from Mr. Wohlleber regarding authorization of sole source vendors was provided to Board members prior to the meeting. The Governing Board authorized the vendors identified in the recommendation as sole source for the 2020-21 school year.
- \*3.18 A memorandum from Mr. Wohlleber regarding authorization to extend RFP for Student Information System was provided to Board members prior to the meeting. The Governing Board approved the fourth and final extension of RFP #165-1516 for a student information system to PowerSchool Group LLC for the 2020-21 school year as proposed.
- \*3.19 A memorandum from Mr. Wohlleber regarding authorization to extend RFP for HVAC chiller and cooling tower maintenance was provided to Board members prior to the meeting. The Governing Board authorized the final contract extension for HVAC

chiller and cooling tower maintenance to Sun Mechanical Contracting, Inc., as proposed and approved Sun Engineering's 20% RS Means price book discount for repairs and/or replacements that may be identified during the course of the contract.

\*3.20 A memorandum from Mr. Wohlleber regarding authorization to extend RFP for photography services was provided to Board members prior to the meeting. The Governing Board approved the second and final extension of RFP #172-1518 for photography services to Grad's Photography for the 2020-21 school year as proposed.

\*3.21 A copy of the Resolution Requesting Approval From the State of Arizona Schools Facilities Board (SFB) was provided to Board members prior to the meeting. The School Facilities Board requested the District to update its square footage inventory reflecting the demolition of buildings on the Saguaro Elementary and Casa Grande Middle School campuses. The Governing Board adopted the Resolution Requesting Approval from the State of Arizona School Facilities Board.

4.01 The Superintendent recommended the Board accept the following donations:

Nutrition Services received a donation from the VFW Auxilliary to Casa Grande Post 1677 in the amount of \$500 for the Summer Lunch Program.

George Babb donated a stainless steel double sink to the CGMS STEM program.

Jessica Vigil, 4<sup>th</sup> grade teacher at Cottonwood, received a \$3600 SRP grant.

Mrs. Jackson moved that:

"The donations be accepted, as read."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

4.02 A memorandum from Mr. Wohlleber regarding 2020-2021 proposed budget had been included in the Board's information.

Mr. Wohlleber presented the 2020-21 proposed budget. He thanked Joseph Leon and the Finance Department for all of their hard work. This proposed budget is based on the state "skinny" budget for FY 21. This represents a best case scenario, as the

Legislature is expected to be called in to review the budget.

Highlights of the expenditure budget includes increases for teaching staff of 3.5% and proposed 1.5% stipend subject to no decreases; 3% increase in classified, exempt and administrative positions; increases in health insurance, utilities and a new alternative education program.

Capital budget includes an increase of \$443,388, as long as the skinny budget stays in place. Special projects budget includes CARES Act funding. ESSER funding includes funding for Desert Willow, McCartney Ranch and Villago school safety grant for counselors.

The intent is to not authorize all capital expenditures in the beginning of the fiscal year in case the budget changes.

Mrs. Jackson moved to:

“Approve the proposed 2020-21 budget, and to authorize publication of the proposed budget and the notice of budget hearings.”

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

4.03 Salary Schedules for SY 2020-21 were included in the Board’s information.

Mr. Mendez moved to:

“Adopt the salary schedules and recommendations for certified staff, classified staff, principals, and exempt employees.”

Mr. Stabley seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	



- 5.01 The next regular meeting will be held on Tuesday, August 11, 2020, at 6:00 p.m. There will be a study session on June 23, 2020 beginning at 5:00 p.m. and budget hearing at 7:00 p.m.
- 6.01 President Snider commended Dr. Gonzales for being selected as distinguished administrator of the year.
- 7.01 Mr. Snider adjourned the meeting at 6:48 p.m.

Respectfully submitted,

Date Approved: 08/11/20

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President