

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, June 11, 2019, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

Mrs. Jackson called the meeting to order at 6:00 p.m.

1.02 **Roll Call:**

Present:

Rachel Hernandez – via telephone
Dolores Kinser
Gilberto Mendez
David Snider
Judee Jackson, President

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohleber, Chief Financial Officer
Mike Cruz, PIO
Brenda Tijerina, Director
Andrea Munoz, Director
Sherrie Gill, Secretary

Also present:
See exhibit 1

Press: Rodney Haas
Casa Grande Dispatch

1.03 Mrs. Jackson led the pledge of allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Ms. Hernandez moved that:

"The agenda be accepted and adopted, as presented."

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

3.01 Mrs. Jackson called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Mendez moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mr. Snider seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

*4.01 The minutes of the April 23, 2019 special meeting were approved by the Board.

*4.02 The minutes of the May 14, 2018 regular meeting were approved by the Governing Board.

*4.03 The minutes of the May 14, 2018 executive meeting were approved by the Governing Board.

5. Audience with Groups or Individuals

No items this meeting.

6.01 The Superintendent recommended the Board accept the following donations:

The District received a donation in the amount of \$317.00 from Abbott Laboratories through their Abbott Fund Match program.

Mrs. Kinser moved that:

"The donations be accepted, as read."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

6.02 Prior to the meeting, Board members received a memorandum from Mr. Wohlleber and a report concerning the proposed 2019-20 budget, along with the budget worksheets. Each year, the Governing Board is required to take action in a public meeting to authorize publication of the proposed budget and the notice of the budget hearing.

Mr. Wohlleber reported that the Maintenance & Operations (M&O) budget includes an inflationary increase of 2% and a \$112.55 increase to the base level for teacher salaries. There was a \$90,820 increase in M&O override as a result of the increase to the base level support.

The state restored \$95 million of District Additional Assistance in 2018-19 and will continue to add to that with the intent to fully fund the formula over a five-year period. The estimated amount the District is due to receive this year is \$861,842. A total of \$300,000 was transferred to M&O to supplement salary increases.

The total unrestricted capital funding for 2019-20 is \$1,803,000. A total of \$200,000 is due to an estimated budget balance carry forward from 2018-19, \$150,000 of which is designated for the social studies/math curriculum adoption.

Capital expenditures for next year include lease purchase payments in the amount of \$375,000 for the existing energy conservation project and the recent voice over IP and other technology acquisitions.

Bond building funds in the amount of \$150,000 will be used to address white fleet vehicle replacement, \$50,000 for equipment replacement and repairs, \$423,000 for technology acquisition, \$50,000 for furniture or equipment replacement, and \$50,000 for playground equipment repair or replacement.

Based on an increase in assessed valuation and a decrease in the qualifying tax rate, the primary tax rate will decrease from \$2.0685 to \$2.0591 per \$100 of net assessed valuation next year (or a one cent decrease in the primary tax rate). The secondary tax rate will decrease from \$1.4237 to \$1.4046. The debt service tax rate will increase from \$.5577 to \$.5675 per \$100. The total estimated tax rate of \$3.46 for 2019-20 is \$0.03 less than the 2018-19 tax rate of \$3.49. The estimates

will be adjusted before the rates are adopted by the County Board of Supervisors, if necessary.

Mr. Snider moved to:

“Approve the proposed 2019-20 budget, and to authorize publication of the proposed budget and the notice of budget hearings.”

Ms. Kinser seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Dolores Kinser	X	

- 6.03 Information regarding two possible school attendance boundary changes had been provided to Board members prior to the meeting.

Mr. Wohlleber and Mrs. Johnson were available to answer questions concerning potential school attendance boundary changes. One change would be for eight students currently attending Mesquite Elementary to be rerouted to attend McCartney Ranch Elementary. The grade levels they are in don't present an over burdening for McCartney Ranch. The information will be presented to the families so they can disclose any concerns.

The other change would impact a group of students in Arizona City who attend our schools on open enrollment. In 2015 the district determined it would be beneficial to provide transportation for these students and bring them to our schools. Those students were being bused to CGMS. Another bus was taking students in the adjacent CGESD attendance area to Villago. It is being recommended we provide transportation for the open enrollment students to Villago, eliminating the need for a second bus in this area.

The estimated savings from these two proposals is \$48,761.

Board members would like to be advised of the reactions from parents when they are contacted about the changes.

- 6.04 A summary of the 2019 Social Emotional Learning survey results, and a copy of the survey, had been provided to Board members prior to the meeting.

Dr. Gonzales shared some of the data collected from parents about the district, schools and the district's culture and climate. Similar data was also collected from our students and staff. The information being shared is comparable between family members and students.

Our school climate was rated favorable by 77% of family members, 63% of students grades 3-5, 42% of students grades 6-8, and 60% of teachers and staff.

Data regarding Rigorous Expectations and Relationships; School Safety; and, Social Emotional Learning was reviewed, and shown how it compares to other districts across the nation.

Preliminary AzMERIT data was shared. This data is showing some areas of improvement and also some areas of decline.

Board members asked to be advised of how many families completed the School Climate survey.

- *6.05 A copy of the CGUHSD-CGESD Math Articulation Agreement was provided to Board members prior to the meeting. Some changes were made to increase the rigor of the courses to match the high school as well as to make the agreement more clear for all stakeholders. Board members approved the CGUHSD-CGESD Math Articulation Agreement for the 2019-20 school year.
- *6.06 A memorandum from Mr. Wohlleber regarding photography services was provided to Board members prior to the meeting. The administration recommended that a request for proposals be awarded to Grads Photography. Board members approved the award of a contract for photography services to Grads Photography for the 2019-20 school year.
- *6.07 A memorandum from Mr. Wohlleber regarding approval of sole source vendors had been included in the Board's information. The administration recommended approval of identified vendors as "sole source" for products and/or services they provide to our District. Board members approved the vendors identified as sole source vendors for the 2019-20 school year.
- *6.08 Revised Policy DIE – Audits/Financial Monitoring, was presented for a first reading. Senate Bill 1346 deleted A.R.S. 15-213 (Q) and (R), therefore Policy DIE is modified by removing the requirements that "the district may not hire the same auditor or auditing firm for more than three (3) consecutive years" and "an auditor or auditing firm hired by a school district may not also receive consulting fees from that school district." The policy was presented as a first reading, and required no action from Board members.
- *6.09 Revised Regulation IHAMB-R – Family Life Education, Senate Bill 1346 deleted A.R.S. 15-716©, therefore this language has been deleted from regulation

IHAMB-R. In addition, the State Board of Education is completing the process to make changes to Arizona Administrative Code R7-2-303 Sex Education, so ASBA has made this change now. Since this is a regulation, it requires no action by the Governing Board

- *6.10 Revised Policy JFAA, Exhibits JFAA-EA, JFAA-EB – Admission of Resident Students, are being updated due to the revision of the Arizona Department of Education Arizona Residency Guidelines released on April 24, 2019. The policy was presented as a first reading, and required no action from Board members.
- *6.11 Revised Policy JFAB, Exhibits JFAB-EA, JFAB-EB – Admission of Nonresident Students, are being updated due to the revision of the Arizona Department of Education Arizona Residency Guidelines released on April 24, 2019. No action was taken by Board members, as it was a first reading.
- *6.12 Revised Regulation KDB-R – Public Right to Know/Freedom of Information, is updated with deleted language which is necessary as districts must avoid denying access to or creating delays in providing public information regarding records which are not restricted for release. Since this is a regulation, it requires no action by the Governing Board.
- *6.13 The Governing Board approved a combined resolution affecting County Treasurer transactions for fiscal year 2019-20. The resolution (1) requests the County Treasurer to invest and reinvest all monies belonging or credited to the District for the period of July 1, 2019 through June 30, 2020. (2) Authorizes a representative of the District to provide warrant information to the Pinal County Treasurer on a daily basis, and stipulates that the Pinal County Treasurer will submit the warrant information to the servicing bank in order to prevent fraud and illegal use of District funds. (3) Authorizes representatives of the District to request the Pinal County Treasurer to process wire transfers, book transfers, ACH and/or EFT payments on behalf of the District. (4) The District participates in the accounting responsibility program with the approval of the State Board of Education. The Governing Board must annually adopt a resolution authorizing the Superintendent to sign the District's expense and payroll warrants.

7. Instructional Program

- *7.01 A memorandum from Mrs. McClintic regarding approval of supplemental materials to meet the needs of special education and ESL/ELL students had been included in the Board's information. Board members approved the adoption of Unique Learning System, News-2-You, and SymbolStix PRIME as supplemental materials.
- *8.01 Salary schedules were included in the Board's information. Board members approved the adoption of the salary schedules and recommendations for certified

staff, classified staff, principals, and exempt employees for the 2019-2020 school year.

*8.02 The following certified personnel actions were ratified by the Governing Board:

Authorization to Increase Rates of Pay for Substitute Teachers, 2019-20: After conducting an informal survey of area school districts, administration recommended an increase of pay for substitute teachers to keep up with the local market and minimum wage.

Request for Half-Time Employment: Due to health reasons and her physician's recommendation, Ms. Toni Serrano-Price will be reducing her work time to half-time during the 2019-20 SY.

Request to be Released from Certificated Contract, 2019-20: Bobbi DeVet, Teacher on Assignment, Ironwood. Bobbi DeVet was released from her contract, contingent upon the payment of liquidated damages.

Early Retirement Contracts: Laura Justham and Mary Ann Smith.

Superintendent's Acceptance of Certified Personnel Resignations Effective May 22, 2019: Shirley Goodman, Kindergarten, Desert Willow.

*8.03 The following classified personnel actions were ratified by the Governing Board:

Additional Title I Staff for Palo Verde, Cactus, and Villago Schools: Educational Assistant-Student Support, Palo Verde and Cactus; College and Career Coach and College Preparatory Academy Advisor, Villago.

Retirement Notice and Approval of Retirement Benefits Effective May 20, 2020: Anita Salazar, Title I Liaison, Teaching & Learning.

Leave of Absence: Miranda Fitzpatrick, to complete student teaching. Leave will commence August 5, 2019. Ms. Fitzpatrick expects to return after winter break on January 6, 2020 as an appropriately certified teacher in a special education teaching position.

Abandonment of Classified Work Agreement, 2019-2020: Nancy Marraccini, noon assistant, Saguaro.

Classified Personnel Employment: Yulissa Diaz, Office Specialist, Cottonwood; Domingo Valles, Bus Driver Trainee, Transportation.

Superintendent's Acceptance of Classified Personnel Resignations: AnaAmalia Bradshaw, Ed Assistant-SPED, Desert Willow, effective 5/22/19; Elena Brinton, Crossing Guard, Desert Willow, effective 5/22/19; Patricia Byrd, Ed. Asst.

Preschool, ECLC, effective 5/22/19; Christopher Conder, Computer Tech I, IT, effective 5/24/19; Deborah Dexter, SLPA, Learning Support, effective 5/22/19; Melissa Garza, Food Services Assistant Manager, Ironwood, effective 5/16/19; Oswaldo Herrera, Custodian/Alarm Respondent, Facilities, effective 5/3/19; Johanne Jayne, Computer Lab Paraprofessional, Palo Verde, effective 5/22/19; JoAnne Markham, Crossing Guard, Cottonwood, effective May 22, 2019; Nancy Marraccini, Noon Assistant, Saguaro, effective 5/22/19; Gloria McLennan, Custodian, Evergreen, effective 5/22/19; Mercedes Medrano, Office Specialist, Mesquite, effective 5/22/19; Alysia Ornelas, Speech Lang. Pathology Asst., Learning Support, effective 6/4/19; Virginia Rodriguez, Computer Lab Para, Saguaro, effective 5/22/19 .

Reclassification of Classified Personnel: Danny Hodges, Bus Driver, Transportation; Tiffany Lankford, Nutrition Services Manager, Evergreen; Jennifer Palencia, Bus Driver Trainee, Transportation; Tonya Rios, Nutrition Services Worker, Ironwood; Laura Torres, Bus Driver, Transportation.

Substitute Personnel Employment: Thelma Ledezma, Bus Driver, Trainee; Ateliano Tuiteleapaga, Bus Driver.

9. No items this meeting.

10. No items this meeting.

11. **Reports:**

*11.01 The student activities report for May, 2019, had been provided to the Board prior to the meeting.

*11.02 The financial report for May, 2019 had been provided to the Board prior to the meeting.

*11.03 The Vehicle Status Report for April 16 – May 15, 2019 had been provided to the Board prior to the meeting.

*11.04 The Vehicle Maintenance Report for April 16 – May 15, 2019 had been provided to the Board prior to the meeting.

*11.05 The weekly attendance reports for May 15, and May 22, 2019 had been provided to Board members prior to the meeting.

*12.01 The vouchers presented at the meeting, listed in Exhibit 3, were approved by the Board members.

13.01 The special meeting and public hearing for adoption of the 2019-20 budget will

be held on June 25, at 5:00 p.m.

A special meeting will be held July 25, at 4:00 p.m., specifically for strategic planning.

The next regular meeting will be held August 13, 2019 at 6:00 p.m.

14.01 **Call for Audience Questions Pertaining to Agenda Items and Items of Interest**

15.01 Mrs. Jackson adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Date Approved: 8/13/19

President