

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, February 11, 2020, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

Mr. Snider called the meeting to order at 6:00 p.m.

1.02 **Roll Call:**

Present:

Rachel Hernandez
Judee Jackson
David Snider, President

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohlleber, Chief Financial Officer
Lisa Bradshaw, Director
Jennifer McClintic, Director
Brenda Tijerina, Director
Andrea Baker, Director
Mike Cruz, Communications & Marketing
Sherrie Gill, Executive Assistant

Absent:

Gilberto Mendez
Dolores Kinser

Also Present:
See Exhibit 1

Reporter: Suzanne Adams-Ockrassa
Casa Grande Dispatch

Robert Quiñones, Principal
Robin Rosales, Principal
Celie Downey-Foye, Principal
Barbara Wright, Ed.D., Principal

1.03 President Snider led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Mrs. Jackson moved that:

"The agenda be accepted and adopted, as presented."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Ms. Hernandez moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Mrs. Jackson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

*3.02 The minutes of the January 14, 2020 Regular Meeting were approved by the Governing Board.

*3.03 The minutes of the January 14, 2020 Study Session were approved by the Governing Board.

*3.04 The following certified personnel actions were ratified by the Governing Board:

Approval of Employment Contractual Templates, FY 2020-21: Certified Teacher Contract, Certified Administrator Contract, Special Services Employee Contract, Certified Teacher Contract (Short Term).

Authorization to Renew Contracts for Certified Directors, Assistant Directors, Principals and Assistant Principals, FY 2020-21: Andrea Baker, Director of Teaching & Learning, Lisa Bradshaw, Director of Digital Learning & Strategy; Lisa Dempsey, Assistant Director of Teaching & Learning; Cassandra Goldberg, Assistant Director of Learning Support; Jennifer McClintic, Director of Learning Support; Robert Quinones, Principal; Dawn Huffman, Assistant Principal; Rebecca Romo, Assistant Principal; Christopher Laughland, Principal; Samantha Sarnowski, Assistant Principal; Malcolm Young, Assistant Principal; Azure Sullivan, Principal; Barbara

Wright, Ed.D., Principal; Melissa Pieper, Principal; Scott Raymond, Principal; Robin Rosales, Principal; Jessica Quinones, Principal; Julie Holdsworth, Principal; Joanne Kramer, Principal; Celie Downey-Foye, Principal; Jeff Lavender, Principal; Donnie Nusbaum, Assistant Principal; Stephanie Sander, Assistant Principal.

Approval to reinstate the Director of Leadership and Engagement position, FY 2020-21.

Authorization to employ a Director for the Early Childhood Learning Center.

Authorization to issue FY 2020-21 Certified Personnel Contracts on or before Friday, February 21, 2020.

Authorization to change the Gifted Coordinator Position to Assessment and Gifted Coordinator.

Authorization reclassify the half-time District Literacy Coordinator to fulltime.

Authorization to employ an additional Coordinator of Specialized Professional Development to focus on under-certified teachers including Associate Instructors, Grown Your Own teachers, and Struggling teachers (those placed on plans of improvement).

Authorization to employ an additional half-time Early Childhood Special Education Teacher to the Early Childhood Learning Center.

Authorization to employ an additional Special Education (Resource) Teacher for Ironwood School.

Authorization to retain the Special Education (Resource) staffing at Palo Verde School.

Request for extended medical leave: Christalina Smith, Curriculum Enrichment, Desert Willow.

Ratification of position change for balance of school year and approval of supplemental agreement for Ms. Vicki Ellis in the amount of \$1,440 for assuming the teaching position in the WINGS program during Ms. Smith's absence.

Ratification of extra-duty, extra-pay for administration/scoring of CogAT Testing for Rick Wilson, Dean Gerads, Amber Cordova, Tracy Nichols, Vicki Ellis and Deanna Okerblad at \$20/hr.

Approval of stipend for Career Camp Director, Stephanie Sander, in the amount of \$2,500, using Title I funding.

Ratification of Certified Personnel Employment, 2019-20:

Employee	Position	Campus/Dept.
Bruno, Cody	Kindergarten	Cottonwood
Martinez, Vanessa	SpEd Resource	Palo Verde
Steward, Kathryn	Sub Principal	District
Petersen, Amberly	3rd Grade	Palo Verde
Vazquez Hernandez, Natasha	6-8 Spanish	CGMS

Ratification of Certified Personnel Resignations, 2019-20:

Employee	Position	Campus/Dept.	Effective
Diaz, Jaylyn	8th Science	Villago	5/20/2020
Galdolfo, Taylor	3rd Grade	Evergreen	5/20/2020
Heaton, Karen	2nd Grade	Saguaro	5/20/2020
McGrew, Gustavo	Art	CGMS	5/20/2020
Perry, Darcella	Special Education	Palo Verde	5/20/2020
Reeves, Dana	6th Language Arts	Cactus	5/20/2020
Riggs, Samuel	4th Grade	Desert Willow	5/20/2020
Stinnett, Rick	7th/8th Science	Villago	5/20/2020

Ratification of Certified Personnel Reclassification, 2019-20:

Employee	New Position	Campus/Dept.
Brinton, Suzanne	3rd Grade	McCartney Ranch
Fitzpatrick, Miranda	SpEd Autism	McCartney Ranch
Schimmel, Natasha	Kindergarten	McCartney Ranch

*3.05 The following classified personnel actions were ratified by the Governing Board:

Approval of formats for classified contractual templates, FY 2020-21.

Authorization to renew contracts for classified directors, FY 2020-21 including Tom Wohlleber, Joseph Leon, Brenda Tijerina, Dennis York, Darla Johnson, David Lawrence and Alysia Ruelas.

Authorization to issue FY 2020-21 classified personnel work agreements to returning staff.

Ratification of employment of temporary district-wide custodian to cover absences, where needed, during the remainder of the current school year.

Ratification of reclassification to Apprentice Teacher status: Crystal Angel-Young.

Authorization to reclassify Computer Technician I position to a Safety Systems Integration Specialist to focus largely on safety systems that are technology-based.

Ratification of Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Acosta Watson, Clarissa	Café Assistant	Cactus	2/7/2020
Anderson, Brittany	Transportation Assistant	Transportation	2/20/2020
Calvillo, Adriana	Educational Specialist-Inclusive	ECLC	1/17/2020
Clark, Marjorie	Educational Assistant-Title I	Evergreen	5/20/2020
Keeney, Lisa	Data Management Specialist	Digital Learning	2/21/2020
Kline, Jacqueline	Café Assistant & Crossing Guard	Evergreen	1/17/2020
LaMoureaux, Anne	SLPA	ECLC	2/28/2020
Minghelli, Crystall	Sub Bus Driver	Transportation	1/17/2020
Navarro, Elva	Educational Assistant, Title 1	McCartney Ranch	1/28/2020
Pelfrey, Eric	Educational Assistant, Alternative Plcmt.	Cactus	1/17/2020
Penunuri, Samuel	Maintenance Specialist	Facility Services	2/14/2020
Villalba-Tellez, Claudia	Café Assistant	Mesquite	1/17/2020

Ratification of Classified Personnel Employment:

Employee	Position	Campus/Dept.
Barrientos, Elvia	Delivery Driver	Warehouse
Brewer, Monica	Educational Specialist-Inclusive	ECLC
Commissaris, Stephanie	Café Assistant	Nutrition Services
Duarte, Robert	Sub Bus Driver Trainee	Transportation
Garrison, Lynnette	Educational Assistant-Inclusive	McCartney Ranch
Hernandez, Alexis	Office Specialist	Cholla
Martinez, Darcelle	Sub Bus Driver Trainee	Transportation
Mason, Amber	Educational Specialist-Technology	McCartney Ranch
Montalbo, Reina	Educational Specialist-Early Childhood	ECLC
Richarte, Rayshel	Café Assistant	Nutrition Services
Ruiz, Virginia	Attendance Assistant	Cactus
Soto, Jessica	Educational Assistant-Special Educ.	Desert Willow

Ratification of Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Angel-Young, Crystal	Apprentice Teacher	McCartney Ranch
Bowling, Michael	Sub Bus Driver	Transportation
Cochran, Diana	Educational Assistant-Title 1	Cholla
Costales, Clarissa	Associate Instructor	Mesquite
Flores, Jr., Alberto	Speech Language Pathologist Asst.	CGMS/Cottonwood
Machado, Cassidy	Educational Assistant/Crossing Guard	Ironwood
McQuillin, Jennifer	Health Technician	McCartney Ranch
Toth, Phaedra	Associate Instructor	CGMS
Urias, Annalisa	Administrative Assistant	Cholla

- *3.06 The student activities report for January, 2020, had been provided to the Board prior to the meeting.
- *3.07 The financial report for January, 2020 had been provided to the Board prior to the meeting.
- *3.08 The breakfast and lunch menu for February 2020 had been provided to the Board prior to the meeting.
- *3.09 The vehicle status report for December 16, 2019 to January 15, 2020 had been provided in the Board's information.
- *3.10 The vehicle maintenance report for December 16, 2019 to January 15, 2020 had been provided in the Board's information.
- *3.11 The weekly attendance reports for January 15, January 22, January 29 and February 5, 2020 had been provided to Board members prior to the meeting.
- *3.12 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- *3.13 A memorandum from Mr. Wohlleber regarding the CGMS Auditorium Roof Replacement was included in the Board's information. The Board authorized to award a contract to JBS Contracting for the replacement of the CGMS Auditorium roof as recommended.
- *3.14 A memorandum from Mr. Wohlleber regarding Villago Middle School Roof Recoating was provided prior to the meeting. The Board authorized to award a contract to Five Olliver, LLC for the recoating of the Villago Middle School roofs as recommended.
- *3.15 A memorandum from Mr. Wohlleber regarding Extension of RFP for Auditing Services was provided prior to the meeting. The Board authorized to extend the contract with Heinfeld, Meech & Co., P.C. for auditing services for the fiscal year ending June 30, 2020.
- *3.16 A memorandum from Mr. Wohlleber regarding Award Contract for Landscape Architect Services was provided prior to the meeting. The Board authorized to award a contract to Kimley-Horn and Associates for landscape architect services as recommended.

4. Audience with Groups or Individuals:

- 4.01 Norm Sam from the Sunrise Optimist Club recognized fifth grade students from McCartney Ranch Elementary School as students of the month for February. The

students must be in good standing with positive leadership traits, must have an active interest in community service, and must be considered role models. The following students were recognized: Madison Torres and Augustine Garza.

4.02 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for February, as follows: Grace Hagemann, 8th grade, Cactus; Danny Thompson, 7th grade, Casa Grande Middle School; Milan Flores, 8th grade, Villago. Ms. Hernandez assisted in presenting certificates to the students.

4.03 Dr. Gonzales recognized the 2019-2020 District Spelling Bee Winners: 1st Place - Leilani Hyland, 8th Grade, Villago Middle School; 2nd Place - Aiden Woolsey, 5th Grade, Desert Willow; 3rd Place - Dominic Woodruff, 5th grade, Saguario. The students will participate in the Pinal County Spelling Bee on February 14, 2020.

4.04 Mrs. McClintic and Ms. Tijerina recognized Alberto Flores, Jr. and Silvia Rodriguez for successfully completing the Grow Your Own Program and becoming licensed Speech-Language Pathologist Assistants.

5.01 The Superintendent recommended the Board accept the following donations:

Ms. Amber Cordova, Desert Willow, had a Donors Choose project funded in the amount of \$531.67. The project was titled “DWW Newscast.”

Ms. Heather Wilson, Desert Willow, had a Donors Choose project funded in the amount of \$185.81. The project was titled “Place Value Manipulatives.”

Colonel Jim Hill donated \$500 for school uniforms to Palo Verde.

Ms. Anne-Marie York, Mesquite, had a Donors Choose project funded in the amount of \$906.74 to purchase dash robots.

Vantage West Credit Union donated \$150 to Ironwood.

Mrs. Jackson moved that:

“The donations be accepted, as read.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

- 5.02 Ms. Baker presented information on the professional learning being provided to district employees. There are currently five Intentional Professional Learning Communities (PLCs): Gifted and Advanced Leaders, Language Acquisition, Leading in Literacy, Math for Change, and Tech-Empowered Innovators. District paraprofessionals are being supported through the Culture and Vision Induction for new hires, site specific learning and district courses.

Administrators participate in monthly professional learning focused on district goals and needs. Coaches participate in monthly professional learning for their content area. Teaching and Learning is providing professional learning opportunities that staff can register to attend through the online portal Eventbook. The vision of the Professional Learning Committee is “Professional Learning in CGESD empowers all stakeholders through relevant, intentionally designed learning experiences to positively impact diverse learners.”

- 5.03 Mrs. McClintic and Ms. Dempsey acknowledged the district’s three school counselors: Judy Wohlleber, Kimberlee Myers, and Aurora Corriero. They provided the board with the Mission and Vision of school counseling they have developed for CGESD and plans for the future with the recent awarding of the School Safety Program grant.

Last year the district started a partnership with Intermountain. They introduced the Mind-Up curriculum in the middle schools. Mr. Wohlleber and Dr. Gonzales began working on funding to bring school counselors to our middle schools. Patty Dee and Dr. Gonzales worked on the School Safety Program Grant and the district was awarded funding for six additional counselors. The district is actively searching grant funding so that we can provide counseling at each of our schools more than two days a week.

- 5.04 Included in the Board’s information was a Resolution authorizing the issuance and sale of school improvement bonds.

Mr. Wohlleber stated that the resolution describes elements of the sale, including authorization for the sale, the terms of the bonds, the process for the sale, the use of proceeds, and the investment of proceeds before actual use of the funds. He recommended that the Board adopt the resolution.

Ms. Hernandez moved to:

“Adopt the Resolution authorizing the issuance and sale of School Improvement Bonds of the District and adopting certain post-issuance continuing disclosure procedures.”

Mrs. Jackson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

5.05 Information pertaining to the revision of the 2019-2020 Expenditure budget had been included in the Board's information. The public hearing provides the general public an opportunity to provide input with regard to the proposed revisions.

Mr. Snider declared that the public hearing for the proposed revision of the 2019-2020 budget be opened at 7:18 p.m.

Mr. Wohlleber reported that the district was not required to do a required budget change in December. Now that we are past the 100 day of enrollment, it was felt it was important to revise the budget accordingly to recognize the ADM.

The Maintenance & Operations expenditure budget has been revised to reflect the most recent general budget limit calculation. The District's budget balance carryforward has been updated from \$1,700,000 to \$2,000,000 to reflect the finalized carryforward from 2018-19.

The Special Education Programs by Type has been revised to reflect projections based upon actual prior year expenditures.

The Unrestricted Capital Outlay expenditure budget has been revised to reflect the most recent general budget limit calculation. The budget for Unrestricted Capital Outlay has been increased by approximately \$400,000.

Federal and State Project funds have been revised to reflect the most current grant budgets as approved or submitted to the ADE.

The General Budget Limit for M&O increased from \$45,462,200 to \$45,698,851. The 2019-20 Unrestricted Capital Budget Limit increased from \$1,803,000 to \$2,232,913.

There were no questions or concerns from the public. Mr. Snider closed the public hearing at 7:30 p.m.

5.06 A proposed revision of the 2019-2020 budget had been provided to Board members prior to the meeting. Dr. Gonzales recommended that the Board authorize the revision of the 2019-2020 budget.

Mrs. Jackson moved that:

“The revision of the 2019-2020 budget be approved.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

- 5.07 A copy of the 2020-21 Budget Development Process was provided to Board Members prior to the meeting.

Mr. Wohlleber provided an overview of the 2020-21 budget development process. Major factors that will impact the level of financial resources available for the 2020-21 budget include: enrollment, inflation, State budget, and budget balance carry-forward.

Budget challenges include maintaining and growing quality programs and opportunities for our students, providing competitive compensation to attract and retain quality employees, addressing salary schedule compression and next phase of market wage adjustments, securing additional resources to support student wellness and engagement, and supporting an employee wellness initiative.

Budget priorities include addressing the substitute shortage, reducing special education caseloads, supporting under-certified and struggling classroom educators, supporting school leadership, and addressing outstanding capital needs.

- 6.01 The next regular meeting will be held on Tuesday, March 10, 2020, at 6:00 p.m.

- 7.01 Mrs. Jackson recognized Dr. Gonzales for presenting to the SBOE on the Beat the Odds Academy for leadership development. She also spoke about the AARP Experience Corp Team program and that the District has been accepted. AARP volunteers will tutor 3rd grade students to help them come up to reading standards.

- 9.01 Mr. Snider adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Date Approved: 03/10/2020

President

